

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It should be prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques should be entered as negative figures.

Name of smaller authority: **Stainforth Parish Council**

County area (local councils and parish meetings only): **North Yorkshire**

Financial year ending 31 March 2026

Prepared by (Name and Role): **Andrew Blackburn – Clerk & Responsible Financial Officer**

Date: **03/04/26**

	£	£
Balance per bank statements as at 31/3/2026:		
account 1	7,867.5	
account 2	4,281.2	
		12,148.7
Petty cash float (if applicable)		-
Less: any unrepresented cheques as at 31/3/2026 (enter these as negative numbers)		
item 1		-
Add: any un-banked cash as at 31/3/2026		
		-
Net balances as at 31/3/2026 (Box 8)		<u>12,148.7</u>